



81st MBEA ANNUAL CONVENTION
Call for Presentations
November 13-15, 2019
Courtyard by Marriott at CMU
2400 East Campus Drive
Mt Pleasant, MI 48858

81st Annual MBEA Fall Convention
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The Board of Directors of the Michigan Business Education Association is pleased to solicit proposals for presentations for the annual fall convention. We invite you to consider making a meaningful contribution to the 2019 convention by sharing your wealth of knowledge with peers this fall. Our theme, **“What’s Your 2020 Vision?”** opens the way for a host of new ideas and presentations and allows a renewed look at some old favorites!

GENERAL INFORMATION

- **Proposals should be submitted by individuals who are willing to make a firm commitment to register (registration fee \$200 including Thursday Continental Breakfast, Lunch, Friday Breakfast Buffet) and present at the convention**
- Please note MBEA is a non-profit organization and cannot pay an honorarium or expenses for anyone presenting at the annual convention
- Sessions will be scheduled throughout the Annual Convention, on Thursday, November 14 and Friday morning, November 15, 2019. Presenters should plan to present either day as dictated by facility usage, session balancing, etc., or by personal request for a certain day and time
- Sessions range from 20-35 participants
- Persons presenting at MBEA conventions are expected to use material and language that does not discriminate based on gender, race, color, ethnicity, religion, physical ability, and/or sexual orientation
- Please email the proposal page only
- Submissions will be acknowledged with a return e-mail
- Presentation Title and Description: Please type or print clearly the title and description of your session
- The title and description should accurately reflect the content, activities, and anticipated outcomes of your session
- We reserve the right to edit titles and descriptions. If acronyms are used, please indicate what they represent
- Format--Choose the format which best fits your presentation style: lecture, panel, roundtable or hands-on
- Completed proposals should be submitted in a word document on or before Friday, July 26, 2019
- As we plan to make the presentations available on our website after the conference, please indicate if you will be willing to share your presentation so that other educators can benefit from your expertise?

WRITING YOUR PROPOSAL

- Be sure your title precisely describes the session content
- Avoid abbreviations and acronyms that do not clearly explain the session’s content
- Describe exactly what will occur during the session
- Proposals not meeting all requirements may not be reviewed
- The review committee reserves the right to modify time limit and format as appropriate



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Please type or print clearly and email as a word document.

Please direct all questions to: Colleen Webb, President, Michigan Business Education Association
E-mail: webb6164@gmail.com
Telephone: 810-247-0133

SUBJECT LINE: Your Last Name_2019_MBEA Speaker Proposal

Retain a copy for your files.

PRESENTER INFORMATION:

Name:

School/Organization/University:

Position:

Complete Mailing Address:

Work Telephone:

Home Telephone:

Fax Number:

Email:

Equipment provided: Screens, projectors and power carts will be provided

Speaker Supplies: You will need to supply your own computer, and should you need an HDMI cable/and or adapter, please supply your own.

Please check the strand(s) under which your presentation falls: BMA Finance Marketing
 IT/Computers General

Are you willing to share your presentation with membership after the convention? Yes NO

Are you willing to present multiple sessions YES NO

PRESENTATION TITLE & DESCRIPTION (50-word limit):

TITLE:

DESCRIPTION: